

REPORTS INVENTORY				CONTROL NO.
PREPARE IN DUPLICATE				XXXX See Above
1. TITLE OF REPORT (If a fill-in report include Form No.) EOD's During Past Week				2. TYPE OF REPORT <input checked="" type="checkbox"/> STATISTICAL <input type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING
3. FUNCTIONAL AREA	X PERSONNEL	TRAINING		ADMIN. GENERAL
	LOGISTICS	SECURITY		OTHER (specify)
4. NO. OF COPIES PREPARED	5. FREQUENCY (weekly, monthly, quarterly, etc.) 2 Weekly			6. DISTRIBUTION (No. of components not number of copies) One
7. FORMAT (memorandum, form computer print-out, etc) Memorandum	8. ADP PROCESSING			9. DIRECTIVE AUTHORITY REQUIRING REPORT
	YES	IF YES GIVE ADP PROCESSING NO.		None
10. PREPARING COMPONENT (include lowest level contributing information to report) OL/P&TS		11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) None		

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED	= COST PER YEAR
7/1	\$ 3.89	1/30	.13		
4/1	2.81	1/30	.09	52	\$ 11.44

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR					

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

To keep C/P&TS/OL informed about EOD's.

June 1970 - C/P&TS/OL

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT			ESTIMATED SAVINGS	
X	RETAIN AS IS	OTHER (explain)	MAN-HOURS	DOLLARS
	CHANGE			
	DISCONTINUE			
15. DATE OF INVENTORY			16. NAME AND TITLE OF PERSON FURNISHING INFORMATION	
Approved For Release 2006/11/13 : CIA-RDP75-00399R000100130126-4			17. EXTENSION	
Chief, P&TS/OL				